



SJP

MEETINGS & EVENTS

CORPORATE PACKAGES



About Us

SJP Bowling Club is conveniently situated in South Western Sydney, offering exceptional facilities including ample undercover parking for your guests, stunning modern decor which is further enhanced by natural light throughout the club, all surrounded by perfectly manicured award winning gardens. We offer two stylish function rooms, suitable for any occasion from a casual training session for 20 people to the most formal event for over 300 people.

The attached information has been compiled as an example to assist you in creating exactly what you have in mind for your conference or event, from menus to ambiance. Working closely with you throughout the planning process, our event professionals will assist you with menu selection, audio visual equipment, entertainment, floor plans and decorations to guarantee your event is one your guests will remember fondly. Finally, our team will assist you on the day, to ensure you can give your undivided attention to guests.

We offer a vast array of set and buffet menus, along with a selection of beverage packages to ensure we cater for every budget. Contact our events team today on **9610 3666** or email **functions@sjpbowling.com.au** who will be delighted to assist you in the process.





Facilities

EDENSOR

Edensor offers innovative space, catering for more intimate occasions up to 80 guests. This room boasts a private bar, dance floor, natural lighting, neutrally styled decor and direct access to pre-function space. Edensor is perfect for seminars, workshops, cocktail parties, intimate luncheons and dinners.

JAMIESON

The Jamieson boasts purpose built staging facilities and caters for up to 350 guests. This room offers an extensively stocked private bar, dance floor, natural light and access to pre-function space. Jamieson is perfect for gala dinners, award presentation nights, conferences and private functions.

ROOM CAPACITIES

EDENSOR

Theatre	U Shape	Banquet	Banquet with dance floor
90	27	90	80

JAMIESON

Theatre	U Shape	Cocktail	Cabaret	Banquet	Banquet with dance floor
380	50	400	240	350	300



Conference Packages

HALF DAY CONFERENCE PACKAGE

5 Hours (minimum 15 delegates)

Room Hire

Freshly Brewed Coffee & Tea on arrival

Morning OR Afternoon Tea

Conference Package Lunch

Latest AV Equipment

COST \$39.00

FULL DAY CONFERENCE PACKAGE

5 Hours (minimum 15 delegates)

Room Hire

Freshly Brewed Coffee & Tea on arrival

Morning and Afternoon Tea

Conference Package Lunch

Latest AV Equipment

COST \$45.00

INCLUSIONS & UPGRADES

Data Projector

Screen

Whiteboard

Flipchart

Lectern

Microphone

We have many variations available for you to choose from. Contact our Events Team on 9610 3666 for further details.



Conference Menu (Min Charge 40 persons)

BREAKFAST

Light Breakfast – \$18 per person

Thick Cut Toast	Croissants
Assorted Danish Pastries	A selection of Spreads * Jams
Freshly Brewed Coffee / Tea	Orange Juice

English Buffet Breakfast – \$25 per person

Thick Cut Toast	Cereals
Assorted Danish Pastries	A selection of Spreads and Jams
Bacon	Scrambled Eggs
Breakfast Sausages	Fresh Fruit Platter
Grilled Tomato	Hash Browns
Freshly Brewed Coffee / Tea	Orange Juice

Full Breakfast – \$28 per person (served at table)

Scrambled Eggs, Bacon, Sausage, Grilled Tomato & Mushrooms,
Hash Brown & Wilted Baby Spinach
Toast, Cereals, Fresh Fruit Platter, Assorted Mini Danishes,
Condiments, Tea, Coffee & Orange Juice

SANDWICH & WRAP SELECTION

Sandwiches – \$10 per person

A selection of assorted sandwiches on white & wholemeal breads

Wraps – \$12 per person

A selection of wraps with an assortment of fillings

Wraps & Sandwich Combination – \$15 per person

A selection of assorted sandwiches on white & wholemeal breads
A selection of wraps with an assortment of fillings

Fresh Fruit Platter – \$5 per person

Cheese Platter – \$8 per person

Cheese & Fresh Fruit Platter – \$12 per person



Conference Menu (continued)

Morning & Afternoon Teas

Freshly Brewed Coffee & Selected Teas – \$3.50 per person
Coffee, Teas & Biscuits – \$4.50 per person
Coffee, Tea & Cake – \$7.00 per person
Coffee, Tea & Assorted Mini Muffins – \$7.00 per person
Coffee, Tea & Pancakes with Jam & Cream – \$7.00 per person
Coffee, Tea & Danishes – \$7.00 per person

Conference Package Lunch

Assorted Sandwiches
Fresh Fruit & Cheese
Coffee & Tea

Finger Food Buffet – \$25 per person

Vegetarian Spring Rolls (2)	Mediterranean Stuffed Prawns (2)
Spicy Devil Chicken Wings (2)	Gourmet Petite Pies (2)
Mini Satay Chicken Skewers (2)	Tempura Fish Cocktails (2)

Mini Buffet – \$29 per person

Spinach & Ricotta Cannelloni	Caesar Salad
Lemon & Pepper Chicken Kebabs	Greek Salad
Barramundi Fillet	Potato Salad
Steak Dianne	Freshly Baked Bread Rolls

BBQ Buffet – \$32 per person

Minute Steak	Caesar Salad
Lamb Souvlaki Skewers	Greek Salad
Chicken Breast Fillet (120gm)	Potato Salad
Pork Fennel Sausages	Freshly Baked Bread Rolls

served with mushroom gravy

* Orange juice may also be included for an additional cost of \$3.50 per person



Barefoot Bowls Package

There is no better way to reward your staff than a game of barefoot bowls on a world class bowling green which includes;

- 90 minutes use of our world class greens
- Professional coaching
- Bowls & Equipment

Finger food consisting of:

- Party Pies (2)
- Spicy Devil Chicken Wings (2)
- Vegetarian Mini Spring Rolls (2)
- Fish Cocktails (2)

All served with hot chips

\$20 per person



Terms & Conditions

The person booking the function is responsible for their guests and anyone under the age of 18 years. All adult guests for your function must be either a member of the club, live outside the 5km radius or be signed in by a member. All guests will be required to show photo ID.

Confirmation and Payment

Tentative bookings must be confirmed within fourteen days (14) days. To confirm and secure your function a signed Terms and Conditions form accompanied by the requested deposit must be received within fourteen (14) days of the initial bookings. SJPBC reserves the right to cancel any bookings not confirmed after fourteen (14) days without any further correspondence. Full payment is required four (4) days prior to the function.

Deposit

Bookings for banquets, cocktail of buffet functions a deposit of five (5) hundred dollars is required. Bookings for seminars, auctions, conferences or meeting, room hire cost paid in advance is required.

Payment Details

Payments must be made by cash, credit card, EFTPOS, bank cheque or EFT into the following bank account:

ANZ Bank

Account Name: St Johns Park Bowling Club

BSB: 012 468

Account Number: 3794 32616

If paying by EFT, please state your surname in the description or reference to ensure it is processed to the correct function and a copy of the remittance advice sent to the functions department.

GST

All prices quoted are inclusive of GST

Quoted Prices

Every effort will be to maintain the prices originally quoted however there are subject to market conditions. All prices are confirmed three (3) months prior to the event.

Cancellations

The following conditions will apply to any cancelled bookings:

All cancellations must be in writing.

Provided one (1) month notice is given the deposit will be refunded less \$100 cancellation fee

If less than one (1) month notice is given and the room is not re-booked an additional \$300 cancellation fee will apply.

If the conference is transferred from one date another, a second deposit is required. The original deposit will be refunded in full if the original date is re-booked.



Public Holidays

A surcharge of \$4.00 per person applies

Room Hire

Room hire is a maximum of five hours unless taking a Conference Package. Function rooms must be vacated within thirty minutes of the finishing time.

Confirmation of numbers

Final numbers and payment are required four (4) days prior to the function date. No adjustments to numbers can be made after this time.

Dietary Requirements

We will be happy to cater for any special dietary requirements, prior notification is necessary to prepare these meals.

Additional Meals

If meals are required for photographers and entertainers they are to be included in the final confirmed numbers at the cost of the client.

Menu Selection & Beverage Requirements

All menu selections and beverage requirements are required ten (10) days prior to the conference or event.

Floor Plans

Floor plans for conferences and events must be returned 72 hours prior to the event

Food and Beverage

It is prohibited for any food or beverage (alcoholic or otherwise) to be brought onto or taken off the Club's premises. Celebration cakes are permissible. To ensure Food Safety food cannot be removed from the Club's premises.

Bar Service and Drink Packages

Bar service will be provided for a period of four and half hours. Under the Registered Club Act 1976, it is an offence to serve and or supply liquor to persons under the age of 18 years. Valid photo identification may be requested to verify proof of age.

Members Discounts

Precious Rewards will not apply to any function as menus and packages have members discounts incorporated within them, this also includes the addition of accrued member's points.

Damages

The organizer of the function is financially responsible for any damage sustained to the Club or any Club property during the function. The organizer will have to liaise with function staff over display arrangements to prevent any damage to the premises. Excessive use of confetti or similar items will incur a \$400 cleaning fee.



Security and Insurance

St Johns Park Bowling Club does not accept responsibility for the loss or damage to any property left on the premises prior to or after a conference or event.

No yard glasses or strippers are permitted. No Smoking.

All internal areas of the Club are non-smoking. Outdoor smoking areas are easily accessible.

No smoke machines are permitted in function rooms. If the fire brigade attend due to the use of smoke machines a \$2,200 fee will be charged.

Guest Sign In

Any persons entering the Club must show photo ID and sign in at reception or (not of) be signed in by a member.

Acceptance of Terms and Conditions

I have read and accept the conditions above:

Function Date: Function Room:

Client Name: Function Type:

Company: ABN:

Postal Address:

Client Contact:

Business: Private:

Mobile: Email:

Signature: Date: